



## FRIENDS COMMUNITY SCHOOL, INC.

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### SCHEDULE OF TUITION AND FEES 2012-2013

*Tuition and fees are set by the Board of Trustees in February each year, for the following academic year.*

<b>ENROLLMENT DEPOSIT</b> , due upon signing of enrollment agreement		\$850
<b>TUITION, K-4<sup>th</sup> Grade:</b>		\$16,250
Payment in full	due July 1, 2012	\$15,400
or: First Semester Tuition	due July 1, 2012	\$8,125
Second Semester Tuition	due February 1, 2013	\$7,275
or: Monthly Tuition	due the 1 <sup>st</sup> of May 2012 - February 2013	\$1,540
<b>TUITION, 5-6<sup>th</sup> Grade:</b>		\$16,740
Payment in full	due July 1, 2012	\$15,890
or: First Semester Tuition	due July 1, 2012	\$8,370
Second Semester Tuition	due February 1, 2013	\$7,520
or: Monthly Tuition	due the 1 <sup>st</sup> of May 2012 - February 2013	\$1,589
<b>TUITION, 7-8<sup>th</sup> Grade:</b>		\$18,670
Payment in full	due July 1, 2012	\$17,820
or: First Semester Tuition	due July 1, 2012	\$9,335
Second Semester Tuition	due February 1, 2013	\$8,485
or: Monthly Tuition	due the 1 <sup>st</sup> of May 2012 - February 2013	\$1,782
APPLICATION & SCREENING FEE		\$100
EXTENDED-DAY PROGRAM, HOURLY FEE		\$7.25
LATE ENROLLMENT FEE		\$100
LATE PAYMENT FEE		\$35
MONTHLY PAYMENT PLAN (MPP) FEE		
with enrollment in automated ACH withdrawal program		\$50
without enrollment in ACH program		\$150
RETURNED CHECK FEE		\$35
TRANSCRIPT FEE		\$10

#### ENROLLMENT DEPOSIT

A non-refundable tuition deposit for each student is due when an Enrollment Agreement is submitted. The tuition deposit is applied to the second semester of the academic year.

#### TUITION

Tuition is all-inclusive. Tuition, exclusive of the deposit, is refundable only if the student withdraws prior to July 1, 2012. Parents are responsible for the full year's tuition regardless of whether the student completes the year and regardless of the payment plan used. Tuition may be paid in full by July 1, 2012 or one-half by July 1, 2012 and the balance, after the enrollment deposit is applied, by February 1, 2013. A monthly payment plan is also available.

## Description of Fees (cont'd)

### ACTIVITY FEE

The Activity Fee was discontinued in the 2010-2011 school year, Tuition is now all-inclusive.

### APPLICATION & SCREENING FEE

A non-refundable application fee is due with the submission of each application for admission.

### EXTENDED-DAY FEE

An Extended-Day program is available for currently enrolled students. Extended-Day operates before school (beginning at 7:40 am) and after school (until 6 pm). There is also an all-day program (8:00 am - 6:00 pm) during holiday and vacation periods, on dates announced during the year. A late fee is charged for students not picked up by 6:00 pm (\$10 for the first 15 minutes, and an additional \$10 for each minute thereafter).

### LATE ENROLLMENT FEE

An Enrollment/Re-enrollment Agreement should be completed and returned by its due date. A fee of \$100 per student may be charged when the deadline for enrollment/ re-enrollment is not met.

### LATE PAYMENT FEE

Payments should be made on or before their due date. A late fee is charged each month that payment is more than 30 days in arrears.

### MPP (Monthly Payment Plan) FEE

The MPP (Monthly Payment Plan) fee is charged when the option to pay tuition in 10 monthly installments (May 1<sup>st</sup> through February 1<sup>st</sup>) is elected. The fee must be paid at the time the MPP form is submitted. Only one form and fee are required for each family, if all of the family's payments are made in the same manner. Enrollment in the automatic ACH withdrawal program reduces this fee. The MPP fee is waived for students awarded financial aid.

### RETURNED CHECK FEE

The Returned Check Fee is charged when checks are returned unpaid.

### TRANSCRIPT FEE

The Transcript Fee covers the cost of releasing one copy of the student's records upon request.

### FINANCIAL AID

FCS has a modest amount of financial aid available. An application must be timely submitted online to TADS (Tuition Aid Data Service). TADS charges a modest processing fee, payable directly to them. Confidentiality is maintained throughout the financial aid process.

Families that apply for financial aid have the option of paying the enrollment deposit when the enrollment agreement is due, or by the date that acceptance of the financial aid award letter is due. To avoid having to pay the deposit and the first month's/semester's tuition at the same time, it is suggested that the deposit be paid with the enrollment agreement.

### OTHER INFORMATION

Enrollment after July 1, 2012 obligates parents to pay the tuition in full for the year. Withdrawing a child from school does not end nor limit one's liability.

The School's ability to operate on a sound fiscal basis depends, in part, on its prompt collection of tuition and fees. Re-enrollment will not be offered to families whose financial account is in arrears from a previous school year. Extenuating circumstances preventing payment by the due date requires advance written notice to the Head. FCS reserves the right to initiate legal action for collection of tuition and fees that are not received by their due date.

Options for payment of tuition and fees are direct debit of checking or savings account, check, or money order. Cash payments and post-dated checks are discouraged. Credit and debit cards are not accepted for payment of tuition and fees.